



# EFFINGHAM COUNTY BOARD OF EDUCATION

## Student Registration Required Documents



The following **SIX** documents are required for registering new students in Effingham County. Our district uses an online application process so it is highly recommended that you digitize and upload your documents while completing your application. Please visit our [Central Registration Center website](#) for assistance with digitizing and uploading documents.

### Birth Certificate

- Certified copy of student's original birth certificate OR
- Other acceptable evidence of age as specified in Effingham County BOE Policy JBC: School Admissions.

### Social Security Card\*

### Georgia Immunization Form

- For children entering Georgia public schools for the first time; grades PK-12

### Ear, Eye, Dental, Nutrition

- For children entering Georgia public schools for the first time; grades PK-12

### Proof of Residency\*\*

- **Current** (within 30 days) utility bill such as GA Power with physical address of residence. Utility service must be in the name of the registering parent or that person's spouse. Cell phone bills or mortgage statements are not accepted.

### Parent ID

- Photo ID of the parent/guardian registering the child

### Additional Documents

The following documents should be provided when applicable:

- Most recent report card and current transcript from last school attended.
- Documentation of any health concerns or allergies of which the school should be aware.
- Custody or guardianship papers issued by the court if student lives with anyone other than the natural parents as listed on the birth certificate.
- Any court orders that prevent or limit access of a parent to the child or the child's educational records.
- Any restraining orders or other legal documents specifically limiting the access of any individual to the student(s) being enrolled.

\*Parent may elect to sign a form at the time of registration stating the individual does not wish to provide the social security number, pursuant to O.C.G.A. 20-2-150.

\*\*If the **family** is living in the household with someone else who has proof of residency in his/her name, you must submit a Family Residency Affidavit. This is a notarized document signed by the homeowner stating that the parent and child(ren) live in the house with him/her. This must be submitted along with valid proof of residency. **Both the parent / legal guardian and the person the family is living with must come to the Center at the time of registration to have this statement notarized.**