

Parent and Family Engagement Plan

2022 – 2023

Sand Hill Elementary School

199 Stagecoach Avenue
Guyton, Georgia 31312
Phone: (912) 728-5112
Revised October 21, 2022



Our Vision

Engaging learners for future success.

Our Mission

Make every moment count because every student matters.

Stakeholders at Sand Hill Elementary believe that a child's success and achievement depends on the essential partnership between home and school. Parents are encouraged to be involved in various aspects of their child's education. Sand Hill believes that parents should feel that they are indeed stakeholders in the continued growth, vitality, and success of their child and his or her total school program.

SHES Administrative Team

Michelle Corless Principal
Nicole Hildebrandt, Assistant Principal
Kristen Horton, Assistant Principal
Kayla Mullins, Instructional

Parent and Family Engagement Plan

What is it? This is a plan that describes how Sand Hill Elementary School will provide opportunities to improve parent and family engagement to support student learning. Sand Hill Elementary values the contributions and involvement of parents and family members in order to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Sand Hill Elementary will support parent and family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

How is it revised? Sand Hill Elementary invited all parents to attend our virtual Title I Parent Input meeting last May. During this meeting, parents, teachers, and administrators had the opportunity to review and revise the Parent and Family Engagement Plan, our School-Parent Compact, building capacity of school staff, and the 1% parent and family engagement budget. Parents can provide input and feedback regarding those documents throughout the school year. This plan, the School-Parent Compact, and feedback forms are posted on our school website. We also have the forms available in our Family Resource Center. Parents will have several opportunities to provide feedback regarding this plan and the use of funds for parent and family engagement. Parents can also give feedback during meetings, surveys, and during other activities throughout the school year. Our Parent and Family Engagement Plan is updated annually in order to meet the changing needs of parents and the school. All parent feedback received during the year will be used to revise the plan for the next school year.

Who is it for? All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. Sand Hill Elementary will provide full opportunity for the participation of parents and families with limited English, with disabilities and of migratory children.

Where is it available? An electronic copy of the plan is sent home with all students before November 1, 2022. It is posted on the school website and copies are available in our Family Resource Center.

Jointly Developed

- We will jointly develop with, and distribute to, parents, family members of participating children, and other stakeholders.
- Make the plan available to the local community and updated annually to meet the changing needs of parents and the school.
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs including the planning, review, and improvement of the school's Parent and Family Engagement Plan and the joint development of the schoolwide program plan.
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- If the schoolwide plan is not satisfactory to the parents of participating children, the school will submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Annual Title I Parent Meeting

Sand Hill Elementary will conduct an Annual Title I Meeting. All parents will be invited and encouraged to attend. The Annual Title I Parent Meeting will inform parents of the school's participation under Title I and explain the requirements and the right for them to be involved. The Annual Title I Parent Meeting is advertised through multiple sources such as school/teacher newsletters, School Messenger calls, flyers sent home with the students and the school marquee.

School-Parent Compact

The School-Parent Compact describes the school's responsibilities to provide high-quality curriculum and instruction. It incorporates school-wide improvement goals and lists ways in which parents may support their children's education and student responsibilities. It emphasizes the importance of good communication between home and school.

As part of this plan, Sand Hill Elementary and our families will develop a School-Parent compact, which is an agreement that parents, teachers, and students will develop together that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students, and teachers who attended the Title I Spring Input Meeting and who completed parent surveys.

This compact between the school, students, and parents is developmentally-appropriate, and is jointly developed with stakeholders that are representatives of the school's administration, the student body, parents/families, and the Family Engagement Specialist. Compacts are issued to families and agreed upon through signatures by all those involved. These compacts are reviewed and revised annually based on feedback from parents, students, and teachers. In May of 2022, all parents were invited to a Title I Parent Input Meeting. Sand Hill Elementary received input from parents, students, teachers, administrators, and faculty members about additions to the compact and the parent and family engagement plan and how to proceed in using the compact to achieve academic goals for the school year.

COMMUNICATIONS

Sand Hill Elementary will take the following measures to promote and support parents as an important foundation of the school in order to strengthen the school and reach our school goals.



We will –

- ✓ Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and other necessary languages if applicable, and posted on the school website.
- ✓ Conduct staff development as needed on parent engagement practices and effective strategies for staff to communicate and build partnerships with parents.
- ✓ Partner with Head Start and other Pre-K programs to share school information about parent engagement activities that will help prepare parents and their child for kindergarten and improve school transition.
- ✓ Share information in English and other necessary languages, if applicable for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- ✓ Communicate with all families and the community on a regular basis regarding schoolwide events and activities, such as phone messages, school website, and flyers.
- ✓ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement.
- ✓ Provide childcare during family nights, assist parents with transportation, if needed, and provide necessary materials for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- ✓ Collaborate with community leaders and business groups to increase participation and awareness of the school parent and family engagement plan and activities.
- ✓ Listen and respond to parents' requests for additional support for parent and family engagement activities.
- ✓ Help each child develop self-discipline. The home and school share the responsibility for developing good citizens. Parents, teachers, and students must work together to maintain a safe learning environment.
- ✓ Offer flexible meeting times and various meeting formats such as morning, evening, and virtual, and phone conferences.

Sand Hill School Goals:

ELA/ Literacy

By the end of the 2022-2023 school year,

- 75 % of Kindergarten students will be reading at an instructional level C by the end of the school year
- Sand Hill Elementary School will maintain or increase the percentage of students scoring 72% in grades 1-2 on the ELA End of Year Progress Check (EOYPC)
- Sand Hill Elementary School will increase the percentage of students in grades 3-5 scoring at the Proficient or higher level by at least 3% in ELA as measured by Georgia Milestones/End of Grade Assessments.

Math

- Sand Hill Elementary School will maintain or increase the percentage of students scoring 80% in first grade on the math End of Year Progress Check (EOYPC)
- Sand Hill Elementary School will increase the percentage of students scoring 67% in second grade by 3% on the math End of Year Progress Check (EOYPC)
- Sand Hill Elementary School will increase the percentage of students in grades 3-5 scoring at the Proficient or higher level by at least 3% in math as measured by Georgia Milestones/End of Grade Assessments.

Effingham County District Goals

Goal 1: ELA/Literacy

Increase the percentage of students performing at Proficient and Distinguished on the ELA Georgia Milestones

Goal 2: Mathematics

Increase the percentage of students performing at Proficient and Distinguished on the Mathematics Georgia Milestones

Goal 3: Student Engagement

Increase levels of student engagement to improve and impact student achievement as measured by eleot 2.0 Sections D and G through district and school administration walkthroughs

Goal 4: Learning Dispositions, Assessment Capability, Learning Processes, and Feedback

Increase teacher clarity and feedback to improve and impact student achievement

Home of the Hornets

Sand Hill Hornets are Honorable, Engaged, and Safe.... and we STING!

Self-Motivated

Take Time to Reflect

Innovative

Never Give Up, We Persevere

Goal Setters



Coordination of Services

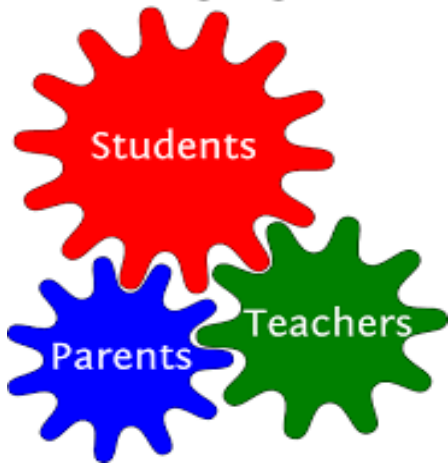
Sand Hill Elementary will coordinate and integrate parent engagement programs that will encourage and support parents in more fully participating in the education of their children. Such activities and strategies are:

- Head Start and public preschool and other programs
- Kindergarten Here We Come
- Family Engagement Specialist helps bridge the communication between school and home by helping parents get the information, help and support they need to ensure their child's academic success in school. Our specialist offers training, workshops for parents, assists in conferences or school-home communication.
- Family Resource Center is a family friendly school based center that provides support, information and academic materials for parents to check out and use with their children at home. By offering these resources, our center enables families to help their children reach their fullest potential. The center is located in room 111 and is open during school hours. Please call or email us with input on any of the activities listed in this document, or submit ideas about how we can better work together for the academic success of all children!

Felicia Hills, Family Engagement Specialist
(912) 728-5112 ext 2224

fhills@effingham.K12.ga.us

**Education works best
when all the parts are
working together.**



Building Capacity of School Staff

Sand Hill Elementary will provide training to educate the teachers, pupil services personnel, principal, and other staff in how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and the school by:

- Educating teachers, pupil services personnel, principals, and other staff by offering ways for teachers to better engage families in our students' education
- Quarterly information regarding Parent and Family Engagement sent by Family Engagement Specialist. Topics such as: Communicating With Families Around Academics, Effective Parent-Teacher Conferences and Best Practices for Learning Support

Reservation of Funds

We welcome and encourage parent input and provide a variety of opportunities for parents to give feedback. At SHES we offer parents the opportunity to give suggestions on how this money should be used. Parents are given the opportunity at parent meetings to provide input towards the 1% set-aside that is allotted for parent and family engagement activities. Parents can provide feedback through surveys that are sent home with students during the school year; parents can access forms from our school website; parents can email their suggestions to our Family Engagement Specialist; parents have the opportunity to provide input/suggestions anytime throughout the school year; feedback forms can be retrieved from our Family Resource Center.

BUILDING CAPACITY OF PARENTS

Sand Hill Elementary will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- During our Annual Title I Parent Meeting, provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology, as appropriate, to foster parent engagement
- SHES offers several programs to help parents work with their child to improve academic achievement. Based on the areas of interest parents indicate on the parent survey, our family engagement specialist provides academic resources and coordinates workshops. Parent University coordinates with SHES and other schools within the district to provide parenting sessions three times a year covering a variety of topics such as how to use the Parent Portal, guidelines for dealing with children with difficult behaviors, and helping fathers become more actively involved in their children's lives. SHES staff holds informational sessions each year to explain standardized testing and offer tips to parents to help ensure their child does their best in all academic areas.
- Parents are invited to participate in events such as Literacy Night (activities to promote reading such as, read aloud, student activities, and parent learning sessions), Georgia Milestones Assessment System (GMAS) Night (provide 3rd – 5th grade students and parents information regarding the GMAS and practice questions), school assemblies such as Honor's Day and Veterans Day, PTA meetings, and opportunities to volunteer at SHES.
- Parents have access to speak with faculty or administration during the school day, provided they uphold the safety and security of the student body by following visitation protocol.
- Parents wishing to volunteer at Sand Hill may be trained to assist in classrooms during centers or projects, workshops, and serve as aides in school-wide programs. They may also work directly with students by assisting teachers. These parents are required to undergo Mandated Reporter training.
- Parents also have a voice in which to take part in the compact through surveys, feedback forms, meetings, conferences, individual contact, parent training workshops, and parent events. In this manner, parents are given ongoing opportunities to be involved in the planning, reviewing, and improving of the Title I program.
- SHES offers parents information regarding the State's academic content standards, student academic achievement standards, and state and local academic assessments at parent meetings held during the school year. Parent meetings and school council meetings take place throughout the school year and is an opportunity for SHES administrators and the Family Engagement Specialist to share information regarding our school status; the purpose of testing such as benchmarks, state mandated testing (Georgia Milestones), and an overview of GA Performance Standards. If available, SHES students results of standardized testing that took place in the spring are discussed, and the development of the Schoolwide Improvement Plan,

School-Parent compact, the 1% parent engagement set aside funds and the Parent and Family Engagement Plan are reviewed.

- The Parent Portal is discussed and parents are reminded to view updated information for their child's grades using the Portal. Parents are also encouraged to contact teachers via email, phone, or a conference to discuss concerns. Parents are reminded that they may conference with teachers during regularly scheduled semi-annual Parent Teacher Conferences or they may contact our Family Engagement Specialist, or the teacher/administrator to set up conferences outside of the scheduled county-wide conference dates.



Sand Hill Elementary will provide other reasonable support for parent and family engagement activities as parents may request by:

- Holding meetings for parents at individual school sites and/or central location.
- Disseminating survey forms for input of ideas.
- Allowing parents to be involved in the planning, reviewing, and improvement stages of the Title I program.
- Asking parents for input in the Parent and Family Engagement Plan, School-Parent Compact, Schoolwide Improvement Plan, building capacity for school staff, and the 1% parent engagement set aside funds. They will have the opportunity to offer this input verbally at our Title I Parent Input Meeting in the spring, in writing on a formal survey, or at any time informally.
- Providing copies of the written Parent and Family Engagement Plan to all parents.
- Conducting an Annual Title I Parent Meeting to be held each year in the fall to inform parents of the school's participation in Title I and what this means for them.
- Allowing any parent who cannot attend the Annual Title I Parent Meeting to meet with our Family Engagement Specialist at any time to discuss the information that transpired during the meeting.
- Provide parents with timely information concerning the Title I program, its requirements, and their right to be involved, notification of meeting, and other information regarding the school.
- Conducting parent meetings to include pamphlets, powerpoints, and verbal information that will assist them in understanding national, state and local educational goals and standards. Also to be included are student performance standards, school improvement and correction action plans.
- Periodically inviting parents to attend a minimum of two parent-teacher conferences a year.
- Provide training to help parents work with their children and teachers to improve their children's achievement.
- Advising parents of the adult literacy program and other courses offered for parents.
- Notifying parents of all parent training sessions, activities and information that will also enable Limited English Proficiency parents and parents with disabilities to participate fully.
- Students, parents, and teachers collaboratively reviewing and signing

SHARE YOUR THOUGHTS

We Would Like to Hear From You!

We welcome your input and would like to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the main office or return it to our Family Engagement Specialist, Felicia Hills at fhills@effingham.k12.ga.us or (912) 728-5112 ext 2224.

Name: (optional) _____ Telephone Number: (optional) _____

Comments:

Sand Hill Elementary School FY 2022 – 2023