



# Effingham County Board of Education

405 N. Ash Street, Springfield, GA 31329 • 912-754-6491 • FAX 912-330-1590

Superintendent  
Dr. Randy Shearouse

Assistant Superintendent  
Dr. Yancy J. Ford

## Right to Know Professional Qualifications of Teachers and Paraprofessionals

August 30, 2019

Dear Parent(s) or Legal Guardian(s),

In compliance with the requirements of the Every Students Succeeds Act, the Effingham County School System would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and/ or paraprofessional(s). The following information may be requested:

- Whether the student's teacher—
  - has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
  - is teaching in the field of discipline of the certification of the teacher.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you wish to request information concerning your child's teacher's and/ or paraprofessional's qualifications, please contact your child's school principal or Mrs. Susan Hartzog, Executive Director of Human Resources, at the Effingham County Board of Education at (912) 754-1119.

Thank you for your interest and involvement in your child's education.

Sincerely,

A handwritten signature in black ink that reads 'Susan Hartzog'.

Susan Hartzog, Ed.S  
Executive Director of Human Resources

### School Board Members

F. Lamar Allen-Chairman, Troy K. Alford-Vice Chair, Lynn Anderson, Vickie Decker, Ben Johnson



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